**Hay Memorial Library**

Board of Trustees Meeting

Tuesday, March 25, 2025

**Present:** Christine Eggleston, Joanne Rhode, Judy Fiorentino, Barbara Westphal, Allen Goudie, Laura Oram, Gale Mildren, Connie Barone, Wayne Shourds and Octavia Walker.

**Absent:** Stephanie Elliott.

The meeting was called to order at 4:30.

**Minutes:** Judy Fiorentino made a motion to accept the February meeting minutes. Barb Westphal seconded. Unanimously passed.

**Director's Notes:** Octavia Walker informed the group that the Senior Wellness group will start on April 2.

-A local author, Eli Anderson, will do a story time on April 2.

-North Country Public Radio will do an event in July at the library. They will be interviewing people from the area.

-Ellen Marie Wiseman will do a book event in September. She has a new book coming out in July.

-The front sign at the library has been repaired.

-Octavia is going to NCLS tomorrow in regard to a summer reading event.

**Treasurer's Report:** Judy Fiorentino went over the accounts payable. Joanne Rhode made a motion for Judy Fiorentino to pay the monthly bills. Allen Goudie seconded the motion. Unanimously passed.

Judy also sent out a balance sheet and went over it.

**Standing Committee Reports:**

**Personnel and Governance:** Joanne Rhode presented two quotes for a cleaning person. There were a few other names submitted. A vote was taken to accept the quote from Carrie Hogan. She will do a deep cleaning the first time she comes and will come every other week after that for a quoted price.

A motion was made to have her business, Spotless 315, do the job pending proof of insurance and her agreeing to terms of start time and times she can come in the library. Joanne Rhode made the motion and Wayne Shourds seconded the motion. Unanimously passed. Judy Fiorentino will call her to work out details.

The group discussed individualizing security codes to enter the library. Currently there is one code for all. Doyle will be called to find out how to accomplish this. Gale Mildren made a motion to create individual codes for each person who has a key. Joanne Rhode seconded. Unanimously passed.

Octavia Walker also check with Doyle for the testing of the fire alarm system.

**Fundraising and Annual Drive:** A Panara Fundraiser was suggested. This will be pursued.

-A $10,000 grant was requested from Car Freshner.

-Village funding is upcoming.

**Events and Programs**: The Winter Music Series made approximately $450.00. It was enjoyed and successful.

**New Business:** Christine Eggleston checked with the Board to set up a date for training. The Board decided on May 3. Christine will make contact with the presenter and set it up.

The meeting adjourned at 5:18 p.m. with Barbara Westphal making the motion and Gale Mildren seconding. Unanimously passed.

Respectfully Submitted by Sheryl Crandall